



## **Credit Exemption For Level 2 Modules and IT Level 3**

**Credit exemption:** allows learners to omit named units because they have achieved a non-OCN qualification in an appropriate subject. GCSEs in English and Maths are good examples of credit exemptions which may be granted for specified units.

You **must** however, check with the Universities that they are happy with these credit exemptions as they may still require you to show evidence of recent study and may wish you to take the level 2 qualifications that are part of the diploma to prove that your knowledge is current.

If you achieved any of the qualifications listed below **over 10 years ago** then it is the DLC's policy that students refresh their knowledge by taking the level 2 modules in Maths English and IT.

### **Credit Exemption of English at Level 2**

**Achievement of GCSE English at Grade C or above exempts learners from the following units which are normally part of the Access to HE Diploma**

- **Using writing for meaning HD3/2/GM/008 (level 2, 3 credits)**
- **Improving Punctuation and Grammar skills HD3/2/GM009 (level 2, 3 credits)**

The Level 2 Certificate in Adult Literacy, or Key Skills in Communication at L2 may also exempt learners from the following units but learners should note that these qualifications are **not equivalent to a full GCSE in English:**

- **Improving Punctuation and Grammar Skills HD3/2/GM/009 (level 2, 3 credits)**

It does **not** exempt you from

- **Using writing for meaning HD3/2/GM/008 (level 2, 3 credits)**

**You will therefore still have to complete this unit**

### **Credit Exemption of Mathematics at Level 2**

Achievement of GCSE Maths at grade C or above exempts learners from the following units:

- **Numeracy in Context - Planning a Mathematical project HD4/2/GM/011 (level 2, 3 credits)**
- **Introduction to the Application of Number RB12GM032 (level 2, 3 credits)**



The **L2** Certificate in Adult Numeracy or Key Skills in Numeracy at L2 may also exempt learners from the following units but learners should note that these qualifications are not equivalent to a full GCSE in Maths:

- **Introduction to the Application of Number RB12GM032**

It does **not** exempt you from

- **Numeracy in Context - Planning a Mathematical project HD4/2/GM/011 (level 2, 3 credits)**

**You will therefore still have to complete this unit**

### **Credit Exemption of IT at Level 2**

Achievement of GCSE Information Technology at grade C or above or achievement of Key Skills in ICT L2, the L2 Certificate for IT Users (CLAIT Plus) or ECDL Version 4 Syllabus exempts learners from the unit:

- **Word processing AZ62ME015 (level 2, 3 credits)**

Achievement of the L3 Certificate for IT Users (CLAIT Advanced) or ECDL Advanced exempts learners from the unit:

- **Word Processing CQ1/3/GM/002 (level 3, 3 credits)**

**You must be able to supply the centre with a copy of your certificate, if you can not supply a certificate you can not claim exemption of the above OCN Units**